

Berks Pepper Jam Craft Vendor Guidelines & Contract

Address: 94 Park Ave. Sinking Spring, PA 19608

Hours: 5/27/15 4pm to 10pm & 5/28/2015 11am to 7pm

The committee may restrict Vendors selling products that are similar.

Craft vendor's fee is **\$50.00** before November 30th, 2015. **\$65.00** before February 28th, 2016 & after February 28th, 2016 until start of Fest **\$80** if spots are still open.

1. Registrations will be offered spaces on a first come first serve basis by the order of the date a complete registration (with all the supplemental materials as required) is received.
2. This event will be held rain or shine on May 27th & 28th, 2016. The order of preference will be determined by the date of completed application.
3. Your Items must be pre-approved by the committee. Acceptance of your products is at the sole discretion of the committee. You will receive information once your application has been reviewed. In the event that your items are not accepted, you will have the right to a full refund. The items and their prices will ultimately become part of your contract.
4. Set up times will begin Friday May 27, 2015 after 8am.
5. Camping is available.
6. Please keep your area clean. Pick up your trash regularly. You are responsible for your own trash. Dumpsters will be available on the grounds. Do not stuff provided trash containers with boxes and other items.
7. We expect a large number of vendors. Please be courteous of your fellow vendors by setting up within the area designated for you. A number will be placed in front of your assigned area.
8. Each vendor will receive a **12' X 12'** area for frontage. Some additional area may be available behind your stand. Additional frontage space can be purchased.
9. All cars must be removed from the festival areas by 3:30 pm on Friday May 27th & 10:30am on Saturday May 28th. There will be parking for vehicles within a close distance from your stand.
10. The festival ends at 8pm On Saturday May 28th. Therefore, you will not be able to take down your stand until that time. We expect all participants to stay until closing times each day. If you sell out, you may clean up your designated area, but **NO vehicles may be brought in to do so.**
11. No Vendor may produce any article of clothing to wear at the festival or for resale that contains any or all of the following words (Berks Pepper Jam)
12. VENDOR hereby agrees to indemnify and hold harmless, Flagship Productions, Berks Pepper Jam, Willow Glen Park their volunteers and employees, of and all actions, causes of action, damages, suits, or claims of any resulting from the service provided by VENDOR under his Agreement, including but not limited to any acts of VENDOR, its agents, servants, or employees in the performance of this Agreement, personal injury or damage to personal property or real estate resulting from the acts, errors, or omissions of VENDOR, its agents, servants, employees, whether negligent or non-negligent, or damage to VENDORS personal property.
13. Flagship Productions is not responsible for the safety and/or security of the booth space or merchandise. Neither FP or WGP will be liable for refunds or any other liabilities whatsoever for the failure to fulfill the contract due to reason of the area in which the show is to be held being, before or during the Fest, destroyed in part or in whole by fire or other calamity or by any act of God, public enemy, strikes, statutes, ordinances, or any legal authority, or any cause beyond FP or WGP control.

14. We have set-up a PayPal payment option on the website for your convenience. If you chose to make your payment with PayPal print out this application fill in all information and either scan & email it to pepperjam@comcast.net or mail to the following address or bring it day of set-up.

Flagship Production
PO Box 126
Temple, PA 19560

If paying with a check, it must be made out to **FLAGSHIP PRODUCTIONS** or it will be returned!

Print Name _____

Signed _____ Date _____
Vendor Vendor

FMP _____ Date _____